

1. For products F, F1 and F2, what is Fabric Grade 10?

So that everyone is on the same page with fabric grades please use the following scale

1=lowest	5=medium	10=highest
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If a grade 10 fabric is requested please price the highest grade that you have

2. Will this be COM (Customer's Own Material) or is the manufacturer supposed to supply the fabric?

No, fabric grades are given for you to include the proper pricing for *your manufacturer's* fabric.

3. If a manufacture is not SCS certified, are they excluded from consideration?

We will also accept GREENGUARD certification

4. For products F, F1 and F2, Aluminum Legs are specified, but wooden legs would save money, can substitutes be considered?

You must price what is specified, wooden legs are not acceptable.

5. For products F, F1 and F2, are Aluminum arms also specified, and if so is there an example of these? Or does this refer to the tablet arm structure as shown in the Bid Package?

No, regular arms are specified; aluminum only refers to the legs.

6. If a manufacturer is Nationally Certified as a WBE, by the WBNEC, are they considered certified for the purposes of this bid?

In order for your M/WBE participation to be accepted by the State of Indiana, it must be a State M/WBE certification.

7. I see that there is a preference for Made in the USA, but is there a preference for Made in Indiana, HUB Zone, or Small Business?

There are several preferences outlined in the vendor handbook (<http://www.in.gov/idoa/2354.htm>). As is common with DWD, this project is federally funded and therefore, does not utilize state preferences. The only preference that will be recognized for the purpose of this solicitation will be the US Manufactured preference, which can be claimed in the Bid Package.

8. If a manufacturer is lesser known than national brands, is there a process of supplying references from other Indiana clients?

Specifications must be met regardless of brand; references are not needed at this time.

9. Is SCS certification mandatory? If it is, to whom may we contest that requirement which discriminates against small companies?

We will also accept the GREENGUARD certification

10. The bid criteria states, "Installation must be included in the line item." I understand this to mean the vendor will install this at the job sites. Is this correct?

Yes, this means that the vendor is responsible to reflect installation in their pricing, and to complete all installation needed to make sure their furniture is in proper working order.

11. Are there any AutoCAD drawings or PDF files available for any of the locations for the bidders to review? The reason for my request is so that we will be able to see how much shared panel usage there is for the furniture systems.

No, DWD is not able to provide this because most offices will be new construction, or construction will be done on existing building so plans would not be useful at this stage. This is why we have reflected on the pricing sheet a line for one cubicle and a set of 4 cubicles.

12. Does a bidder need to bid on ALL items listed or can they leave off some of the items?

In order for you to qualify in a section you must bid on *all* line items in that *section*.

13. You state that prices need to stay the same for 2 years. I wonder whether you will make an exception to that if vendors who don't currently have a fuel surcharge add one to their prices during that 2-year period.

DWD would be willing to look in to a price increase after one year if the cost of fuel has significantly increased. Prices will remain firm for at least one year.

14. Systems 1 Employee workstation-it appears that the inside panels under the glass are segmented tiles. Is that correct or a problem with the drawing?

It does not need to be segmented as long as it meets the height requirements.

15. Systems 2 Computer workstation-how tall are the panels?

42"H

16. Systems 3 standing computer workstation-how tall are the panels? Inside panels look like they are segmented tiles. Is that correct or a problem with the 3D drawing?

It does not need to be segmented as long as it meets the height requirements. 42"H with mounted worksurface at 42"H

17. Systems 4 Welcome station-how tall are the panels?

42"H

18. Systems 5 Private office –appears to be either free standing or wall mount but excel sheet asks for ceiling or ground wires. Which is correct? Will a typical be updated if panels are required?

Ground and ceiling wiring will not be needed for this typical. Electric will come from the wall.

20. Systems General questions

- Do we provide data/comm faceplates?
You will need to provide any item(s) that are needed to complete your systems.
- Our stack on frames are 8", 16" and 24"h- is that acceptable
You must meet the required specifications. Our variance is 1".
- Requires cable tray for cables above worksurface-are grommets acceptable

Yes

- Our tiles are 8", 16" and 24"h-is that acceptable
- You must meet the required specifications. Our variance is 1".
- Our cantilevers are handed

Must meet required specifications

21. Training Room 6-

- Pricing worksheet asks for pricing for floor and ceiling wiring but drawing indicates no panels and that power will be pulled directly from the wall. Will power come from the wall with no panels?
Ground and ceiling wiring will not be needed for this typical. Electric will come from the wall.
- If that is not correct will corrected typical be provided? n/a
- If training room is freestanding as the typical indicates can half height modesty panels be used for stability? Specs ask for no modesty panels but half height still provides access to the wall
Training room is built around a 4 wall room, so tables will be up against a wall and should be mounted for stability. These are not freestanding.

22. Where is Region 8?

Please refer to the attached map that was added to the solicitation site
(<http://www.in.gov/idoa/proc/bids/510-11-14412/>).

23. Different manufactures may be used on each package and they would provide different % off list.
Can lines be added per category for the % off list discount?

We will accept a percent off list for each manufacture you will be utilizing. I am not sure what is meant by adding lines since the items for the percent off list will vary.

24. Seating-We would like to provide a chairs C2 and C3 on 4 leg instead of sled base-is that acceptable?
If not can they be a different chair from C and C1?

No, chair must be from same family and per the specifications.

25. Seating- Chair D can be provided with or without arms but not with flip up arms. Is that acceptable?

No, chair must be per the specifications.

26. Tables- do you want grommets for all tables that have a modesty panel and wire management?

Yes, Grommets should be included in wire management.

27. Can you provide information for installation purposes of each location? For example, is it all ground floor, is there a dock, if not ground floor is there an elevator? Will all deliveries and installation be done during regular business hours?

For the purposes of pricing installation you should assume that this will be a ground floor, no dock, and during normal business hours.

28. What do the quantities mean on the spreadsheet, are those estimates or are they firm numbers for all the locations?

Quantities are estimates, and could be more or less AND COULD BE SHIPPED TO ANY WorkOne WITHIN THE STATE OF INDIANA. PLEASE BID ACCORDINGLY. Installation must be included in unit price as well. Please remember to include a percent off list for non-listed items.

29. I'm concerned about pricing a Grade 5 and Grade 10 fabric because my Grade 5 (or 10) may be more expensive than my competitors, can you provide a dollar amount instead? I would like to know that we are on the same playing field as everyone else.

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30. What exactly do you mean by "Training Room Ground Wiring and Training Room Ceiling Wiring"? Do you want electrical components in the table? If so, do you want 3-circuit or 4-circuit?

Ground and ceiling wiring will not be needed for this typical. Electric will come from the wall.

31. For Private Offices you list the same thing, Ground Wiring or Ceiling Wiring, so are you wanting to use systems panels in the offices rather than having electrical outlets and cabling in the walls?

Ground and ceiling wiring will not be needed for this typical. Electric will come from the wall.

32. Please clarify; on the seating will it be placed on a hard surface (wood, tile, or vinyl) or soft surface (carpet)?

All seating is to be priced with hard casters per specifications.

33. Will products carrying a Green Guard Certification suffice for the Environmental requirements section as addressed in Section 2.0?

Yes, we will accept the Green Guard certification as well

34. What is the threshold variance on the height above FF for electrical outlets?

No variance, must be priced per specifications

35. What is the threshold variance on the gauge of steel on the panel frames and steel drawer fronts and drawer body?

No variance, must be priced per specifications